**2017 Strategy Summary Format**

For 2017, institutions do not need to report on their strategy work in tabular form. Each strategy detailed should include the following sections:

**High Impact Strategy**

A definition and general description of the strategy or activity as implemented at the institution.

**Completion Goal**

The area of completion that the strategy is intended to affect. This may be an existing CCG Goal, an institutional goal, or an established area of concern for retention, progression and graduation.

**Demonstration of Priority or Impact**

Briefly explain how this strategy:

1. addresses an immediate and clearly identified need on your campus, or is closely aligned with your institutional mission or student body; and/or,
2. affects (or has the demonstrated potential to affect) a large number of students, affects a more limited number of students in a critical area or has the demonstrated potential to have significant demonstrated impact on students regardless of scale.

**Summary of Activities**

Describe the activities conducted in this strategy in the 2016-2017 academic year. Please provide details on the implementation of the strategy and any changes from previous years. This section of the summary should be sufficient to provide context to peer institutions seeking to implement similar strategies.

**Measures of Progress and Success**

*How do you measure your success?* Please indicate the data measures by which you are judging the progress of the activity including

1. the baseline status of the metrics (defined most often as the status the year prior to initiating the strategy or activity, although a determined point in time is also possible)
2. the interim measures (year-on-year measures), and
3. final measures of success, the eventual goal for the strategy, if appropriate. For this final measure, institutions are encouraged to identify the degree of success they wish to achieve for a given strategy and the time period that they feel it will take to accomplish this. In areas where there is no “end goal,” an appropriate level of growth is a suitable proxy

**Lessons** **Learned**

For the strategy, what needs or challenges to achieving these completion goals have been identified? What steps or programs has your campus taken to address the identified challenges?

**Primary point of contact**

For each strategy, provide the contact information for the person on campus who has primary responsibility for implementation